

L1007. Case Monitoring Notice. Scheduling Order. Trial/Hearing Scheduling.

A. This rule applies to all matters requiring a case monitoring notice pursuant to rule L205.2(b)A. When the case monitoring notice is filed, the prothonotary shall file stamp and docket the notice and immediately forward a copy to the court administrator who shall assign a judge to the case and forward the notice to that judge for further action, as follows:

(1) Mortgage foreclosure – trial will be scheduled at the next available time, but no sooner than thirty (30) days from the date of the notice.

(2) Credit card collection case – a scheduling order will be entered based on the track requested and any special scheduling concerns noted.

(3) Forfeiture – a pre-trial conference will be scheduled at the next available time but no sooner than thirty (30) days from the date of the notice.

(4) Administrative agency appeal – a conference with the court will be scheduled at the next available time but no sooner than thirty (30) days from the date of the notice.

(5) General civil complaint – a scheduling order will be entered based on the track requested and any special scheduling concerns noted.

(6) Other – as required by particular action filed.

B. A request for a revision of the scheduling order may be made by filing a motion that sets forth the reason for the request, along with a rule L205.2(b)B. motion cover sheet. The motion shall be accompanied by a proposed amended scheduling order. The motion shall indicate whether or not all other parties concur with the request. If the motion is uncontested, the parties shall so indicate on the motion cover sheet. If the motion is contested, the court may schedule a conference which may, upon prior arrangement, be conducted by telephone. If the *only* relief requested is a continuance of trial, the procedure to be followed is that required by rule L216.

C. A proposed amended scheduling order submitted under this rule shall be in the following form:

**COURT OF COMMON PLEAS, LYCOMING COUNTY, PENNSYLVANIA
AMENDED SCHEDULING ORDER**

Plaintiff

vs.

Defendant

~~XXXXXXXXXX~~ DOCKET NO:

:
: CIVIL ACTION

:
:

AND NOW, this _____ day of _____, 20____, the scheduling order entered
_____ is hereby amended as follows:

1. This is a _____ JURY _____ NON-JURY _____ ARBITRATION LIMITS case.
- 2(a). Trial term dates: _____.
Jury selection dates: _____.
Pretrial conference dates: _____.
(The deputy court administrator will schedule the exact date and time by future notice.)
Settlement conference dates, if needed: _____.
Counsel shall immediately notify parties and witnesses of the above dates.
- 2(b). (or) List for arbitration on or after: _____.
3. Cut-off date for completion of discovery: _____.
4. Cut-off dates for providing expert reports:
(a) By plaintiff(s) _____.
(b) By defendant(s) _____.
5. Cut-off date for filing dispositive motions, including motions to exclude expert testimony under PA.
R.C.P. 207.1: _____.
6. Other: _____.

Judge

cc: Deputy Court Administrator

Counsel for plaintiff: _____
Address:

Counsel for defendant:: _____
Address: