

LYCOMING LAW ASSOCIATION

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Minutes of the Annual Meeting of the Lycoming Law Association January 10, 2005

DECLARE QUORUM & OPEN MEETING

The Annual Meeting of the Lycoming Law Association was held on January 10, 2005, in the Jurors Lounge of the Lycoming County Courthouse. President John M. Humphrey declared there to be a quorum present and convened the meeting at 4:00 P.M.

MINUTES OF JANUARY 2004 MEETING

A motion was made by Mr. Weber and seconded by Mr. Askey that the minutes of the Annual Meeting held on January 12, 2004, be unanimously adopted. The motion was duly passed.

TREASURER'S REPORT

Mr. Harris reviewed the financial statements consisting of the Balance Sheet as of December 31, 2004, and the Profit and Loss Statement for 2004. A motion was made by Mr. Askey and seconded by Mr. Carlucci to unanimously adopt the Treasurer's Report. The motion was duly passed.

LYCOMING REPORTER AND LYCOMING LAW ASSOCIATION FINANCIAL REVIEW

Mr. Knecht reported that the gross income of the Lycoming Reporter has increased by \$40,000.00 due to fee increases and the net profit from the Lycoming Reporter is \$60,000.00. Mr. Knecht also reminded the members that Annabel Miller will be honored at the Annual Banquet this evening for her many years of service as the Business Manager of the Lycoming Reporter and Register of Wills and Recorder of Deeds for Lycoming County, Pennsylvania. Mr. Knecht also reported that the Accountant's Report was received this date.

PRESIDENT'S REPORT

Mr. Humphrey reported that Jessica A. Engel was hired as Executive Director of the Lycoming Law Association and began her duties on April 19, 2004. He also reported that the Executive Committee decided to terminate the employment of the LLA secretary because she misappropriated the sum of \$5,856.22 from the LLA. Full restitution was made by the former secretary as of June 7, 2004. On a more positive note, Mr. Humphrey also reminded the members that Annabel Miller will be honored at the Annual Banquet this evening and he reported the accomplishments of the LLA during the past year which included the establishment of the Community Activities Fund and Community Activities and Outreach Committee and the presentation of the Louis J. Goffman Award to the LLA by the Pennsylvania Bar Association in recognition of the LLA's exemplary pro bono program and the history of the pro bono service of its members. Finally, Mr. Humphrey thanked Mr. Weber for his years of service to the LLA, his foresight in advocating the hiring of an Executive Director and his efforts in maintaining and improving the LLA website. Mr. Humphrey submitted a written report for the membership to read.

EXECUTIVE DIRECTOR'S REPORT

Ms. Engel reported that she loves her job as Executive Director of the LLA and looks forward to the upcoming year. She acknowledged and thanked Annabel Miller for extensive help in her transition into the position of Business Manager of the Lycoming Reporter. Ms. Engel advised that the membership that she plans to maintain contact and involvement with all of the LLA Committees and she intends to form an Education or CLE Committee in the upcoming year. Ms. Engel submitted a written report for the membership to read.

REPORT OF NOMINATING COMMITTEE AND APPROVAL OF ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

Mr. Askey submitted the following nominations for the officers and members of the Executive Committee for 2005:

Norman M. Lubin	-	President
L. Craig Harris	-	President Elect
John P. Pietrovito	-	Secretary
Tammy L. Taylor	-	Treasurer
Richard A. Gahr	-	Member
Joy Reynolds McCoy	-	Member
Jonathan E. Butterfield	-	Member
John R. Zurich	-	Member
William L. Knecht	-	Editor of Lycoming Reporter
John M. Humphrey	-	Past President

A motion was made by Mr. Knecht and seconded by Mr. Carlucci that the nominations be closed and unanimously adopted. The motion was duly passed.

PASSING OF PRESIDENT'S CLOCK

John M. Humphrey, Past President, proceeded to hand over the President's Clock to newly elected President Norman M. Lubin.

NEW PRESIDENT PRESIDES

The newly elected President, Norman M. Lubin, presided over the remainder of the meeting. He thanked and commended John M. Humphrey for his service as President of the Association and as an officer and member of the Executive Committee. Mr. Lubin reported that the Lycoming Law Association is now an approved CLE provider which is expected to expand local opportunities for CLE credits. He also expressed his hope that the Lycoming Law Association Foundation and the Community Activities and Outreach Committee will increase the public's awareness of the positive role of the LLA and its members in the community. Finally, he urged all members to sign up for a committee and become an active member of a committee.

COMMITTEE REPORTS

ANNUAL BANQUET

The Annual Banquet will be held tonight after the Annual Meeting beginning at 5:30 P.M. at Le Jeune Chef. Annabel Miller will be the honored guest of the LLA for her many years of service as Register of Wills and Recorder of Deeds for Lycoming County and as Business Manager of the Lycoming Reporter.

BENCH/BAR

A written report was submitted by Mr. Mitchell and available for the membership to read. Mr. Mitchell noted that the minutes are available on the LLA website.

CUSTOM & RULES

A written report was submitted by Mr. Weber and available for the membership to read.

BAR HISTORY

Mr. Greevy reported that none of the active or inactive members of the LLA passed away during the last year. He also reported that biographical data of the members of the LLA is available on the LLA website and can be updated throughout the year.

TECHNOLOGY AND WEBSITE

A written report was submitted by Mr. Weber and available for the membership to read.

UNAUTHORIZED PRACTICE OF LAW

No report available.

YOUNG LAWYERS

No report available.

LAW DAY

A written report was submitted by Mr. Butterfield and available for the membership to read.

AWARDS & RECOGNITIONS

No report available.

LEGAL SERVICES FOR THE INDIGENT

A written report was submitted by Mr. Humphrey and available for the membership to read.

FEE DISPUTE

No report available.

MOCK TRIAL

A written report was submitted by Mr. Pietrovito and available for the membership to read.

PUBLIC RELATIONS

No report available.

SOCIAL COMMITTEE

A written report was submitted by Mr. Waffenschmidt and available for the membership to read.

ELDER LAW

No report available.

REAL ESTATE

A written report was submitted by Mr. Holland and available for the membership to read.

STRATEGIC PLANNING

A written report was submitted by Mr. Humphrey and available for the membership to read.

LYCOMING LAW FOUNDATION

A written report and financial report was submitted and available for the membership to read.

ACCEPTANCE OF COMMITTEE REPORTS

A motion was made by Mr. Knecht and seconded by Mr. Butterfield that all of the committee reports be unanimously adopted. The motion was duly passed.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

TRANSFER OF FUNDS TO FOUNDATION

A motion was made by Mr. Nichols and seconded by Mr. Craig Harris to transfer the sum of \$25,000.00 in surplus funds to the Lycoming Law Association Foundation with \$15,000.00 of said sum going to the endowment and \$10,000.00 of said sum going to the newly created Community Activities Fund. The motion was duly passed.

DONATION TO PBA IN HONOR OF WILLIAM P. CARLUCCI

A motion was made by Mr. Knecht and seconded by Mr. Humphrey that the LLA donate the sum of \$5,000.00 to the Pennsylvania Bar Association in honor of our own William P. Carlucci, incoming President of the PBA. The motion was duly passed.

APPROVAL OF 2005 BUDGET

Mr. Craig Harris presented the proposed budget for 2005. A motion was made by Mr. Pietrovito and seconded by Mr. Felix to unanimously approve the budget for 2005 as proposed. The motion was duly passed.

JUDGES COMMENTS

Judge Kieser and Judge Gray thanked the members of the LLA for the high quality of their work as legal advocates for their clients. Judges Brown, Butts and Anderson were unable to attend the meeting.

MOTION TO ADJOURN

A motion was made by Mr. Knecht and seconded by Mr. Craig Harris to adjourn the 2005 Annual Meeting of the Lycoming Law Association. The motion was duly passed.

Respectfully submitted,

John P. Petrovito
Secretary
Lycoming Law Association