

MEMORANDUM

TO: LYCOMING LAW ASSOCIATION

FROM; L. CRAIG HARRIS, ESQUIRE

DATE: MONDAY, JANUARY 8, 2007

RE; LYCOMING LAW ASSOCIATION PRESIDENT'S REPORT, 2006

I had the privilege of serving as President of the Lycoming Law Association during the year 2006 and am pleased to report the following accomplishments:

1. The Association continued to grow and expand in many ways during the year- both in its capacity to render services to its members, as well as to benefit the greater community in which we live and practice our profession.

With regard to its physical office facilities, in March of this year the Law Association finally moved from its over-crowded one room office to a spacious two-room office just down the hall in the Pine Street Plaza. This facility will have space for small meetings as well as for an additional secretary in the future. It is bright, spacious, and far more convenient to work in than the prior office.

2. The Association purchased new office equipment consisting of an upgraded Dell computer during the 2006 year. Although it has not been purchased to date, authorization was further given by the Executive Committee for the purchase of a new copier.

3. Our very capable Executive Director, Jessica Engel, continues to grow in her job. In addition to handling the duties of handling the day- to- day operations, financial business, as well as the general affairs of the Association, she continues to manage the operations of the Lycoming Reporter and many of the CLE seminars held at noontime. During the past year she further assumed the responsibility of becoming Executive Director of the Lycoming Law Association Foundation.

In addition to the above, Jessica represents our Association in the statewide PA Bar Executives Association, and the National Association of Bar Executives. She traveled to Baltimore this past year for a very excellent conference, and looks forward to a continuing relationship with the National Association of Bar Executives. From each session, many of which are devoted to training, she is able to bring back fresh ideas of direct benefit to our Association.

4. During 2006 I enjoyed the opportunity of attending several state-wide PBA training conferences and functions, including the annual Bar Leader's conference held in March, as well as the annual meeting, held this year in June at Hershey. Each such meeting provided important opportunities to listen to and meet with statewide bar leaders and judges regarding challenges and opportunities facing our associations and the legal profession. In addition to the above, under current PBA president Kenneth Horoho, statewide conference telephone calls are now being held regarding new concerns and developments. I personally recommend regular and continued participation in all of these opportunities as vital to our Association.

5. The Law Day program this past year was a mega-affair. In addition to serving as an important community-wide event which benefits local students in their understanding of the law, this year we had the honor of hosting a panel of judges from the Pennsylvania Superior Court. Three Superior Court judges participated in the Law Day session held at The Lycoming County Court House, followed by a wonderful outdoor meal served at DiSalvo's with a musical combo performing in their honor. The next morning a breakfast, coordinated by our very energetic Young Lawyers Committee, was held at the Acacia Club. All provided opportunities for our members to meet and speak with the Superior Court Judges.

6. A sub-group of Executive Committee members acting as a new long-range financial planning and investment committee met with Tom Burkholder, Trust Officer with Woodlands Bank, several times this past year. The committee met to consider ways to maximize the earnings of the growing account balance we are fortunate enough to have accumulated. With Tom's able assistance we have set up an investment management agreement and account which is now allocated between fixed income investments, such as Treasury Bonds and equities, with the larger percentage being with the fixed income holdings. While our Association's monies are currently invested, should an opportunity or need arise, within a reasonable time, our funds can be liquidated. The said Investment Account will be managed by Woodlands Bank. In addition to the above, the Association will at all times maintain a ready-account of at least \$10,000.00 for operational cash needs.

7. The Association continues to upgrade service to its members by providing a full calendar of educational opportunities for purposes of satisfying each member's CLE requirements locally and at convenient times, such as over lunch at the Ross Club. The Association has been granted status as a "certified provider" of CLE credits by the PA Bar Association. By achieving this status the Association can assist each member in receiving the required annual credits while, at the same time, earning additional revenue to meet its financial needs.

8. The Lycoming Law Association web site, under the able direction of Gary Weber, continues to improve and expand, for the direct use of all local attorneys and interested members of the community. The web site changed servers this past year, in an attempt to improve its appearance and facilitate its use. Many attorneys have remarked that communications from the Association to members of the Bar have been greatly enhanced by the web site.

9. For the first time in many years an updated Lycoming Law Association Directory was printed and distributed to each of the offices and members. The Directory was printed by "Labels by Pulizzi" at a very modest cost.

10. In view of the closing of the Courthouse Law Library and transference of a portion of the books and materials contained therein to the James V. Brown Library by the County Commissioners, the Law Association has stepped forward and created a new Law Library Committee chaired by Jon Butterfield. Working with Sheri Crane, the Brown Library representative, our Law Library Committee will help oversee the operations of the new library to the end that it will best meet the needs of the local legal community.

Various members of the Association have expressed a need for a computer terminal designated for their use within the Courthouse, to allow for attorneys to perform research while involved in Court proceedings. Discussions with Kevin Way regarding logistics are in process.

11. We were pleased this year to see the energy of the Young Lawyers Committee. They have initiated new ideas, such as the “Lawctoberfest” as a means of raising additional funds for the Law Foundation. The idea got off to a good start this year and we look forward to seeing it, as well as other activities of the young lawyers, grow in the future.

I want to sincerely thank our outstanding Executive Director, Jessica Engel, for her hard work and dedication to the Association this past year. Without her efforts, the Association would not be able to embark on the many new activities it is now able to undertake. Jessica is truly enthusiastic about the Association and, I know, will be working hard to see it grow.

In conclusion, I want to thank the members of the Association for allowing me to serve as their President this past year. Hopefully, I have helped it grow to better serve its members as well as our community. I welcome John Pietrovito as the incoming President and I am fully confident he will carry on the ideas with the same enthusiasm he has always given to the Association in the past. Best wishes to you, John.