

G. Weber

IN THE COURT OF COMMON PLEAS OF LYCOMING COUNTY,
PENNSYLVANIA

IN RE: AUTHORIZATION OF
RELEASE WITH CORPORATE
SURETY OR BAIL BONDSMEN

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No. 00006-15

CLERK OF COURT
PROTHONOTARY
LYCOMING COUNTY
2015 MAY 8 AM 9:15

2015 MAY -8 AM 9:15

FILED
LYCOMING COUNTY

ADMINISTRATIVE ORDER

AND NOW this 8th day of May, 2015, it is ORDERED and DIRECTED as follows:

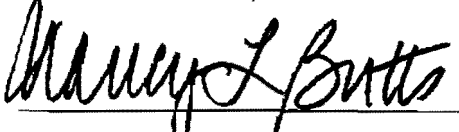
1. All surety companies and professional bondsmen shall be approved by the Court, authorized to do business in the Commonwealth of Pennsylvania and registered with the Prothonotary's Office of Lycoming County.
2. All professional bondsmen, corporate sureties and their true and lawful attorney-in-fact shall file with the Prothonotary of Lycoming County a Power-of-Attorney evidencing the appointment and duration of its true and lawful attorney-in-fact, a Commonwealth of Pennsylvania Insurance Department Certificate of Qualification and a short form Company Financial Statement in addition to any other requirements set by the court.
3. Any bail bondsmen, corporate surety or its attorney-in-fact registered with Lycoming county may post bail in any case at night time, weekends and holidays pursuant to this Administrative Order by compliance with the following:
 - (a) Filing with the Lycoming County Prison Intake Staff Supervisor a fully completed and executed Certification of Bail and Discharge properly signed and sealed by the Defendant and Bail Bondsman with the original Power-of-Attorney attached.
 - (b) All applicable sections shall be completed and clearly readable.

(c) Any conditions imposed by the court shall be set forth on the Bail bond as required by 526(c) of the Pa. Rules of Criminal Procedure and a statement by the surety/bondsman that they have been met.

(d) The "Next Court Action" section shall indicate, report "as scheduled".

4. The Intake Officer shall note on the Certification of Bail on the signature line of the Discharge "Pursuant to Administrative Order" (P.A.O.) with their initials.
5. The Prison Intake Officer shall keep the "Additional copy" in the Defendant's file, issue the Defendant's copy and Surety's copy to the Bail Bondsmen and forward the original with attached Power-of-Attorney to the Prothonotary by placing the documents in an envelope directed to the Prothonotary and delivered to his mail box in the mail room of the county Courthouse.
6. If the bondsman/surety is filing bail for a case which has not yet had a Preliminary Hearing, the appropriate Magisterial District Justice shall be clearly indicated on the commitment by the committing Magisterial District Justice (i.e. Page for Whiteman) and upon receipt by the appropriate Magisterial District Justice, the Bail Bond shall be filed along with the Criminal Complaint.

BY THE COURT,



Nancy L. Butts, President Judge

Xc: Warden
Deputy Warden/Inmate Services
All MDJ's
✓ Gary Weber, Lycoming Law Association
Nicole Spring, Esquire